



Town Council Agenda

Councilmember Burke: 10 South Street, New York, NY 10004

Town Hall Council Chambers via Zoom and at 525 San Anselmo Avenue, San Anselmo, CA 94960

Town Council Agenda

Tuesday, March 24, 2026

6:00 PM

Meeting held In-Person and via Zoom:

<https://us02web.zoom.us/j/84699725793>

Or Telephone: +1 669 900 6833 | Webinar ID: 846 9972 5793

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@sananselmo.gov or eComments on the Agendas and Meeting webpage before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, use the Raise Hand function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your electronic device.

For landline phones, Raise Hand to be recognized with *9

Please be advised that those participating in the meeting remotely via Zoom do so at their own risk.

The Town Council's regular meeting will not be cancelled if any technical problems occur during the meeting.

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

I. 6:00 PM - Closed Session

Mayor Burdo announces that item A.1 will be discussed in Closed Session

A.1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Sections 54956.9(d)(2) and (e)(1): (1 or more cases)

PUBLIC COMMENT on Closed Session Items (3 Minutes Each)

Council adjourns to Closed Session

7:00 PM - Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Written Public Comment

[Public Comment- Schumacher \(PDF\)](#)

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Special Presentation. There are no Special Presentations.

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

1.1 Approve the Draft Minutes of the Regular Meeting of March 10, 2026

[Staff Report \(DOC\)](#)

[Attachment 1- Draft Minutes of the March 10, 2026 Regula Town Council Meeting \(DOC\)](#)

1.2 Receive and File Revenue and Expenditure Reports, February 2026

[Staff Report \(DOCX\)](#)

[Attachment 1 Budget Comparison Report by Subcategory, February 2026 \(PDF\)](#)

[Attachment 2 Budget Comparison Report by Department, February 2026 \(PDF\)](#)

[Attachment 3 Budget Comparison Report by Subcategory Measure J, February 2026 \(PDF\)](#)

- 1.3** Receive and File the 2025 Central Marin Police Authority Traffic and Crime Statistics Report
[Staff Report \(DOC\)](#)
[Attachment 1 - 2024 Crime and Traffic Statistics Report \(PDF\)](#)
[Attachment 2 - 2025 Crime and Traffic Statistics Report \(PDF\)](#)
- 1.4** Receive and File the Financial Report on Recreation Fund ending February 28, 2026
[Staff Report \(PDF\)](#)
[Attachment 1 - February 2026 Budget Report \(PDF\)](#)
[Attachment 2 - February 2026 Recreation Capital Outlay \(PDF\)](#)
- 1.5** Adopt a Resolution Proclaiming April 2026 as Fair Housing Month. This item is not subject to CEQA pursuant to Section 15060(c)(3) of the CEQA Guidelines because it does not constitute a “project”

[Staff Report \(PDF\)](#)
[Attachment 1- Resolution \(PDF\)](#)
- 1.6** Adopt an Ordinance to Repeal Title 9, Chapter 23, Sales of Residential Property: Reports of Residential Building Records. The proposed Ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to the “common sense” exemption, CEQA Guidelines section 15061(b)(3)
[Staff Report \(DOC\)](#)
[Attachment 1- Ordinance \(DOC\)](#)
- 1.7** Approve a Special Event Application – 4th Annual San Anselmo Chanukah Festival
[Staff Report \(PDF\)](#)
[Attachment 1 - Event Application \(PDF\)](#)
- 1.8** Adopt a Proclamation Declaring National Library Week, April 19-15, 2026
[Staff Report \(DOC\)](#)
[Attachment 1- National Library Week 2026 Proclamation \(DOC\)](#)

2. Council Business Items:

In general, the following procedural order applies to items of business:

- Presentation
- Town Council questions
- PUBLIC COMMENT – limited to 3 minutes/person
- Town Council discussion/action

- 2.1** Receive Presentation of the Results of the Memorial Park Master Plan Amendment – Capital Campaign Feasibility Study. The Council’s discussion and approval of this report is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).
[Staff Report \(DOC\)](#)
[Attachment 1- Fundraising Feasibility Assessment- Memorial Park \(PDF\)](#)

[Attachment 2- Case for Support - Memorial Park \(PDF\)](#)

- 2.2** Accept Update on the 2025 General Plan Annual Progress Report and the 2025 Housing Element Annual Progress Report and Authorize Staff to Send the Report to the State Governor’s Office of Land Use and Climate Innovation (LCI) and State Housing and Community Development Department (HCD) and provide feedback to staff on future Housing Element implementation actions. This report is categorically exempt from environmental review under California Environmental Quality Act Guidelines Section 15306, which states that information collection activities are exempt from the provisions of the act.
- [Staff Report \(PDF\)](#)
[Attachment 1 - General Plan Annual Progress Report 2025 \(PDF\)](#)
[Attachment 2 - Housing Element Annual Progress Report 2025 \(PDF\)](#)
[Public Comment- Call Marin Home- Silva](#)

Public Hearing:

In general, the following procedural order applies to public hearing items:

- Staff Presentation
- Town Council Questions
- PUBLIC COMMENT – limited to 3 minutes/person
- Town Council discussion/action

- 2.3** Introduction and First Reading of an Ordinance Amendment to Title 10 “Planning and Zoning”, Section 10-3.302, Land Use Regulations Table 3A and Section 10-6.103, ADU and JADU Approvals. The proposed Ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to the “common sense” exemption, CEQA Guidelines section 15061(b)(3)
- [Staff Report \(DOC\)](#)
[Attachment 1- Draft Ordinance \(DOC\)](#)
[Attachment 2- Planning Commission Resolution No. 2026-05 \(PDF\)](#)

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- 2.4** Transportation Authority of Marin (TAM) Crossing Guard Program 2026/2027 School Year Updates
- [Staff Report \(DOC\)](#)
[Public Comment- Litwack \(PDF\)](#)

- 2.5**
- 1) Accept Roadway, Sidewalk and Utility Easement for Sequoia Park Safe Route to Schools Project Area #3 (“Project”); 2) Approve Plans for the Project; 3) Authorize Staff to Advertise for Construction Bids Based on Approved Plans; 4) Authorize the Town Manager to Award the Construction Contract to the Lowest Responsible Bidder; 5) Adopt Resolution of Intent

to Abandon a Portion of Right-of-Way Adjacent to 79 Sequoia Avenue; Find These Actions Exempt from the California Environmental Quality Act (14 Cal. Code Regs. § 15301).

[Staff Report. \(DOC\)](#)

[Attachment 1 - Council Reso Accepting Easment 100 Sequoia Ave \(PDF\)](#)

[Attachment 2 - Plans \(PDF\)](#)

[Attachment 3 - Reso Intent to Abandon Sequoia ROW \(PDF\)](#)

[Attachment 4 - Easement and Abandonment Exhibit \(PDF\)](#)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@sananselmo.gov. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is April 14, 2026.

Administration Department
Town Hall
525 San Anselmo Avenue
San Anselmo, CA 94960
(415) 258-4691

Town Council
Steve Burdo, Mayor
Chantel Walker, Vice Mayor
Yoav Schlesinger, Councilmember
Eileen Burke, Councilmember
Tarrell Kullaway, Councilmember

Staff
David Donery, Town Manager
Linda Kenton, Assistant Town Manager / Town Librarian
Jeff Zuba, Finance and Admin Services Director
Megan Holt Acevedo, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Community Development Director
Sean Condry, Public Works Director
Mattie O'Grady, Community Services Director
Mike Norton, Chief of Police
Dan Mahoney, Fire Chief

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.